Script for going to businesses and dropping off letters.

1. Go to business. Ask for the manager or someone who will be able to give your letter to the manager.
2. Read through this script.

* Hi. My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
* I am a member of the Junior/Senior girls basketball team at Charles Hays Secondary.
* We are having a loonie auction to help us raise money for us to travel to tournaments and go to provincials.
* We are asking businesses if they would be able to donate any items/services that we can auction off at our Loonie Auction.
* We will accept any donations that you would be willing to give.
* I have a donation request letter that I would like to drop off for your manager.
* I will check back in a week to see you are able to donate to our Auction.
* If you have any questions you can contact Ms. Anna Ashley at Charles Hays.
* The contact information is in the letter.
* Thank you very much.
  + If they ask what kinds of donations we are looking for, tell them that any donation, no matter how small would be helpful. We are looking for items that can be used for door prizes, for putting together baskets of prizes, for using as main prizes, gift certificates, coupons, or cash that we could use as prizes or to buy prizes.