3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 · www.cmsd.bc.ca

First Nations Resource Centre - Kitimat

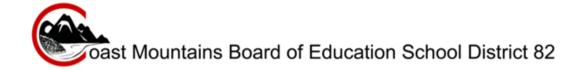
803 Columbia Street, Kitimat, BC V8C 1V7 Telephone: (250) 632-6194

Role Model Request Form (two pages)

Part I - Request Form (completed by the teacher) and email to fnrc-k@cmsd.bc.ca

Name:	Phone Local:	Room Number:
School:	Grade:	Number of students:
Theme/Subject:	Role Model Na	me: (if you have a specific request)
Expectations of Role Model a	above and beyond the activity:	
Anticipated Activity:		
Date/Time Requested:	Date/Time F	Requested:
Date/Time Requested: Option 1:		Requested:
Option 1: Principal's Signature: Part II - Confirmation (to be		
Option 1:Principal's Signature:	Option 2:	

*Procedures on reverse



Procedures to book a Role Model

- A Teacher completes the top portion of the Role Model Request Form and gives or emails to the Role Model Coordinator for action
- B Coordinator contacts Role Model to arrange:
 - 1. Date and time verification
 - 2. Prep work required (if any)
 - 3. Materials required (if any)
 - who is purchasing materials if they are required?
 - keep all receipts
- C Does Role Model have transportation to the school?
- D Coordinator communicates information back to teacher after verification with the Role Model

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